

THE COLOUR GROUP (GREAT BRITAIN)

Minutes of the 373rd Meeting of the Committee held on Wednesday 3 September 2008
at 11.00 hrs in Room C244, City University, London

Present: Lindsay MacDonald (Chair), Valerie Bonnardel, Andrew Hanson, Ralph Jacobson, Kate Lay, John Mellerio, Jack D Moreland, Neil Parkinson, Marisa Rodriguez-Carmona, Elza Tancheva-Burdge

8.60 Apologies for Absence

Hilary Dalke, Alison Gilchrist, Mike Pointer

8.61 Approval of New Committee Membership

Because there had been no nominations for Treasurer or Newsletter Editor before the last AGM the Committee had been charged with finding replacements if possible under Article 23. Thus the Chairman welcomed two coopted members: Dr Valerie Bonnardel who was to be Acting Treasurer (Ralph Jacobson retaining the title Treasurer *pro tem*) and Miss Kate Lay who was to be Acting Newsletter Editor. Their cooption was approved *nem con* and their positions would be confirmed by nomination and, it was expected, election at the next AGM.

8.62 Minutes of the last meeting

The minutes of the 372nd meeting held on 14 May 2008 had been circulated: the Chairman signed them as a correct record.

8.63 Matters Arising from the Minutes not already on the agenda

- a) JM reported he had collected as many minutes of past Committee meetings as possible with the help of AG and Patrick Forsyth. He now had minutes from 1984 but with a gap of two years. These would be available soon as PDF files on the web pages. It was agreed that in future Committee minutes should be published on the web after a delay of twelve months.

JM

- b) A reply to the paper from Roy Osborne: LM had set out at the last meeting the facts relating to the processes that RO had challenged. He was to use the minuted response as a basis for a reply to RO. **LM**

8.64 Programme for 2008-9

- a) **Thursday 11 September 2008: *Where Vision Explores Art*** To be an all-day meeting at the refurbished Victoria building in Liverpool University and it was to be part of the Festival of Science in the European Capital of Culture, 2008, i.e. Liverpool. The CG had agreed to make up to £500 available to help defray costs of the meeting and organisation was in hand. KL was to prepare a *proforma* for meeting reports and send this to Sophie Wuerger so there would be a report in the Newsletter. (see 8.69) **meeting coordinator: Sophie Wuerger** **KL**

- b) **Friday 19 September 2008: *Pupil Informatics: Pupil Response Mechanisms, Visual Performance & Clinical Applications***. An all-day meeting jointly sponsored by the Colour Group at the Applied Vision Research Centre, City University. Registration was required and the CG contact was: **MR-C**

- c) **Wednesday 8 October 2008: *Conservation at the V & A***: a half day meeting in the lecture theatre with tea served near by. Organisation was in hand and a budget and a programme agreed. ET asked for the flyer/poster she had prepared to be widely circulated as the theatre at V&A held a large number of people. Members are reminded there is a Committee meeting before the afternoon meeting.

meeting coordinator: ET

- d) **Wednesday 5 November 2008: *Award Winners Presentation Meeting***. This was to be of the same format as the successful meeting held in 2007 and was to be in Bradford at the University. Prof Bloj had kindly made rooms available. It was hoped that Award panel members and Committee members would attend so that feedback can be given to the awardees as before. JDM reported that few awardees had submitted copies of their presentations or posters (for the web) or shown interest in attending this meeting. JDM undertook to write to all awardees reminding them of the obligations they accepted when receiving their award. MR-C was to assist JDM in organising and running the meeting. Members are reminded there is a Committee meeting before the afternoon meeting.

meeting coordinator: JDM

- e) **Monday 15 December 2008:** the meeting *Celebration the Centenary of the Birth of Yves Le Grand* had been cancelled by the French Colour Group as they felt it would not attract an audience. LM suggested that on a suitable Wednesday a meeting called *Teaching in Colour* might be organised to include the presentations from the two Teaching Fellows with a third speaker to complete the programme. KL was asked to coordinate and suggestions for the third lecturer were requested. **meeting coordinator: KL**
- f) **Wednesday 7 January 2009:** the *Annual Vision Meeting* at the Institute of Ophthalmology, Bath Street, and including the *Palmer Lecture* for 2008. Andrew Stockman was organising and matters were assumed to be in hand as nothing had been heard. The Palmer Lecturer was to be Ken Knoblauch from Lyons University, France. JM is the Committee contact. **meeting coordinator: AS**
- g) **Thursday 5 February 2009: Turner Medal Lecture and Presentation** This is to be at the RCA and **John Gage** had accepted the invitation to receive the medal. NP had the organisation in hand and the meeting was probably to be at 18.30 with tea and biscuits outside the theatre from 17.30. The possibility of registration or tickets was discussed and rejected - it was suggested that the advanced publicity, which would be emailed by AG to all members, would suggest "come early" as space was limited. NP hoped that some other activity, e.g exhibits from the Colour Library, would be available before the meeting. Members are reminded there is a Committee meeting at 14.00 hrs before the evening meeting. **meeting coordinator: NP**
- h) **March 2009: Applied Colour Science.** There had been no report from AG but it was assumed that she was making progress for the meeting which was probably to be in Leeds **meeting coordinator: AG**
- i) **April 2009:** because the topic of *camouflage* was being covered by an upcoming meeting of the AVA, JM was reconsidering the meeting plan. He said it might be possible to work on topics with Thames and Hudson whose 60th anniversary was in 2009. This meeting would be in London. **meeting coordinator: JM**
- j) **May 2009: AGM** - this was to be the usual business meeting and LM would present his *Retiring Chairman's Address* afterwards. **meeting coordinator: LM**
- k) **Summer Visit** It was hoped to have a visit in June or July 2009. **meeting coordinator: JM**
- l) **Advanced Publicity** It was suggested and finally agreed that it would be useful to email all members with details of the next meeting about two weeks before as a reminder. Meeting coordinators would need to liaise with AG for this. **AG**

8.65 Finances

- a) Monthly income/expenditure accounts were presented by RJ and revealed a satisfactory picture of activity with £2445 accruing in May as a tax refund on interest because of our charitable status.
- b) The transfer of a tranche from one investment account to another was soon to be made by RJ as replacement copies of the Company Certificate had been obtained. **RJ**
- c) The accounts for 2007 were due soon at Companies House after signing by the then chairman (RO) and RJ was to chase these. **RJ**
- d) RJ was to obtain a mandate form from the bank for delegated members to sign, i.e. VB, AH, LM, JM. **RJ**

8.66 Membership *Note that AG's contact details had changed - see end of Minutes*
AG reported the following:

- a) **Membership renewals**
Ten further ordinary members and one Patron member have renewed their membership since the last meeting.
Following final reminders in June, the following members have been **lapsed for non-payment:**
- Miss Jane Backhouse
 - Miss L Beattie
 - Ms Paula Engelbrecht
 - Dr Elisabeth Fonteneau
 - Dr Priscilla Heard
 - Mr Cheng Li
 - Prof David Monk
 - Mrs J B Perkin
 - Mr Chris Sargeant

Ms Sally Semple
Patron member: Philips Research
Laboratories

b) **New Members**

Two applications for new membership have been received since the last meeting:
Miss Kate Lay, UCL Ear Institute (proposed A Hanson, seconded L MacDonald)
Mrs Catherine (Kate) Bailey, Camberwell College of Arts (proposed A Gilchrist, seconded V Bonnardel)
Also Dr Vien Cheung (University of Leeds) has applied for Life Membership..

c) **Patron Membership**

JM was still to produce publicity material to circulate to potential patron members explaining what such membership meant and how it has a valuable status. **JM**

d) **Participating Societies**

AG reported the review of these was ongoing.
AG, AH, MP

e) **Patron Membership of the SDC**

The CG was now a Patron Supporter of the Society of Dyers and Colourists, an arrangement that allows five CG members access to *Colour Click*. The list was AG, AH, JM, MP & KL but this would require annual review. JM was to liaise with Carmel MacNamara. **JM**

8.67 Newsletter & Web Site

The new arrangements for the Newsletter were described: AH will print and distribute the Newsletter but Kate Lay will edit it. Deadline for the next issue was 12 September and KL and AH were to work editorially together on this issue. **AH, KL**

It was noted that the web content had been increased and there were plans to add more material, perhaps even *Colour Snippets* and other stuff that is currently in the Newsletter with KL's help. This immediately provoked the question what would be the advantages of membership if meetings are free and the Newsletter content is free, albeit in a different format, on the web? The Committee asked AH, KL and JM to consider this and produce an evaluation of the benefits of membership (at £15pa) and to suggest a policy in the light of this. **AH, KL, JM**

8.68 Colour Group Awards

Now that the **MacDonald/Green Awards** had finished, it was agreed the criteria for their award should be added to those for the **WDW Award** which would now read:

The Award would be made for significant work in vision and in colour imaging science: it is intended primarily for Post Graduate students and is made in even calendar years.

The application form and the specification for the award would be modified accordingly. The next closing date would be Friday 26 February, 2010 for the WDW Award. The next Palmer Award closing date would be Friday 27, 2009

JM, JDM

8.69 Reports of Recent Group Meetings

Besides the AGM, there had been no meetings. In recent years reports had been lacking and it was agreed a *proforma* should be prepared and sent to all meeting organizers - see 8.64a) above. **KL**

8.70 Charity and SORP Matters

JM had taken over the role of contact with the Charity Commissioners from RJ and was to send material to the new and coopted Committee members about the roles and functions they now hold as company directors and charity trustees. He cheered members by reminding them that personal liability was limited to £5 (unless negligence was proved).

JM

JM reported that the Annual Return to Companies House, with the new Committee members as new directors, had been filed and accepted in mid-June. It only required now that the accounts for 2007 be filed, but these needed signing. RJ was to chase RO. **RJ**

8.71 Teaching Fellows

LM described the extensive process undertaken since April. Ten applications were received by the deadline on 30th May. These were reviewed by an appointments panel consisting of LM, AH, RJ and AS. Five applicants were short-listed and interviewed at LCC on 3rd July. Two of these were selected as finalists and each presented a 15-minute lecture to an A-level class at the London City Academy on 9th July. Questionnaire responses were collected from

the 20 students (half art and half chemistry), and analysis showed that both lecturers were outstanding. After consultation with the Panel, it was decided to 'job share' the Teaching Fellowship by appointing both. Ron Douglas (City University) will operate in south-east England, and Ben Craven will operate in southern Scotland. Instead of the originally planned 20 lectures to be delivered for a fee of £5,000 plus £3,000 maximum expenses, each Fellow will deliver 10 lectures for a fee of £3,000 plus maximum £1,000 expenses. Contracts have been prepared and are about to be signed. Their progress will be monitored by the Secretary.

JM

8.72 AIC International Congress in the UK

LM reported that the AIC Executive Committee, at their meeting in June, had accepted the proposal submitted by the UK to host the quadrennial Congress of the AIC in 2013. The Colour Group will work in partnership with the Society of Dyers and Colourists (SDC), following agreement with their President, Sue Williams. The next steps will be to form a Working Group of interested people in the UK, to define the structure of the sub-committees, and to choose a venue. A detailed plan will be presented to the AIC Congress in Sydney in September 2009. **LM**

8.74 Schedule of Committee Meetings

The schedule of projected meetings for the next year might be changed as the Paris meeting is cancelled: it makes sense to put back the November meeting to December.

The meeting closed at 13.30 hrs.

THE COLOUR GROUP (GREAT BRITAIN)

Minutes of the 374th Meeting of the Committee held on Wednesday 8 October 2008

at 11.15 hrs in the lecture theatre, V & A Museum, London

Present: Lindsay MacDonald (Chair), Valerie Bonnardel, Hilary Dalke, Alison Gilchrist, Ralph Jacobson, Kate Lay, John Mellerio, Jack D Moreland, Marisa Rodriguez-Carmona, Elza Tancheva-Burdge

8.75 Apologies for Absence

Andrew Hanson, Neil Parkinson, Mike Pointer.

8.76 Minutes of the last meeting

The minutes of the 373rd meeting held on 3 September 2008 had been circulated: the Chairman signed them as a correct record.

8.77 Matters Arising from the Minutes not already on the agenda

- a) JM was asked if he had been able to find the missing minutes for July 1986 to April 1989 inclusive, but he replied he had not. Further enquiries are necessary. **JM**

8.78 Programme for 2008-9

- a) **Wednesday 8 October 2008: Conservation at the V & A:** the meeting was to be later that day and all organization was in hand.

meeting coordinator:

ET

- b) **Wednesday 5 November 2008: Award Winners Presentation Meeting.** It was felt the title for the meeting was not attractive (*WD Wright & MacDonald/Green Awards: An Educational Exercise*) and LM asked for a better one, but nothing offered was felt good enough. Planning was in hand. A provisional programme had been posted. Six of the eight awardees were to speak, although Dr Wen Luo might also participate which would make seven speakers (the eighth had left for the Far East). JDM was about to invite evaluators for the presentations and the format was to be as before with feedback to the presenters and a small prize to the best. §

meeting coordinator: JDM

Secretary's Note: there was to be no

Committee meeting in Bradford and an EGM to elect a Treasurer and Newsletter Editor was subsequently called for Bradford.

- c) **Wednesday 3 December 2008: Teaching in Colour** would take place in London, preferably at an art college or similar place, and would consist of presentations from the two Teaching Fellows with a third from Arthur Tarrant and Andrew Hanson. LM was seeking a location and was to liaise with KL, the meeting coordinator.

meeting coordinator: KL

- d) **Wednesday 7 January 2009: the Annual Vision Meeting** at the Institute of Ophthalmology, Bath Street, and including the *Palmer Lecture* for 2008 by Ken Knoblauch from Bron, France. Andrew Stockman was organising and matters were well advanced. JM was the Committee contact.

meeting coordinator: AS

- e) **Thursday 5 February 2009: Turner Medal Lecture and Presentation** This is to be at the RCA and **John Gage** had accepted the invitation to receive the medal. NP had the organisation in hand but nothing more had been reported since the last meeting.

meeting coordinator: NP

- f) **Wednesday 4 March 2009: Applied Colour Science: a Showcase of Work at Leeds.** AG reported she had yet to start on detailed planning but was sure that an interesting meeting involving the Schools of Colour Science and of Design at Leeds could be arranged.

meeting coordinator: AG

- g) **Wednesday 8 April 2009:** there would be no meeting on camouflage and JM was still hopeful of working with Thames and Hudson whose 60th anniversary was in 2009. This meeting would be in London.

meeting coordinator: JM

- h) **May 2009: AGM** - this was to be the usual business meeting and LM would present his *Retiring Chairman's Address* afterwards.

meeting coordinator: LM

- i) **June meeting** There was a possibility of HD organising a meeting on colour and design at Kingston in the summer, possibly in June.

meeting coordinator: HD

- j) **Summer Visit** It was hoped to have a visit in June or July 2009 possibly to a silk mill near Winchester. **meeting coordinator: JM**

8.79 Finances

- a) Monthly income/expenditure accounts were presented by RJ and revealed a satisfactory picture of activity.
- b) VB and RJ had had a meeting to arrange the mechanics of handing over the treasurer's work to VB. It was necessary to confirm the new treasurer (VB) in post formally in view of the take over of the on-going work from RJ and of the impending review of the Group's investment programme.

Secretary's Note: an EMG has since been called to take place before the Bradford meeting to elect the Committee nomination of VB to the Treasurer's position.

- c) In view of the current situation in the financial markets, there was, said RJ, some urgency in reducing the sum in the Lloyd's account and to place the maximum protected sum (then 50k£ in some other bank. It was agreed that RJ, VB and JM were to investigate and find a suitable bank and open an account with two signatures from four (LM, AH, VB, JM) **RJ, JM, VB**
- d) After some discussion it was agreed that RJ, VB & JM should seek professional financial advice on the Group's investments and present a plan to the Committee. Any plan should reflect the nature of the Group as a charity so undue risk was to be avoided. **RJ, JM, VB**
- e) The paperwork for the accounts for 2007 for Companies House was in hand and the process was expected to be soon completed. **RJ, JM**

8.80 Membership

AG reported the following:

- a) **New Members**
Three new ordinary members had applied:
Mrs Susan Aitken, Liverpool Hope University (proposed Galina Paramei, seconded AG)
Dr Wen Luo, Unilever R&D Port Sunlight (proposed Kaida Xiao, seconded AG)
Ms Hilary Dalke, Kingston University (proposed AG, seconded JM)
- b) **Patron Membership**
JM was yet to produce publicity material to circulate to potential patron members. **JM**
- c) **Participating Societies**
AG reported the review of these was ongoing.
AG, AH, MP

d) Membership Drive

AG pointed out that there were very few membership proposal leaflets left. It was agreed that new recruitment leaflets were needed and AG undertook to design a new one. LM offered to print these in colour at his college **AG**

Arising from these considerations, the possibility was discussed of obtaining email addresses from non-members who attended the meetings so they could be circulated. It was agreed to try to do this. Meeting attendance lists would be altered accordingly. **JM**
This raised the question of what benefits did membership have if non-members were circulated with meeting and other information and had free access to meetings and the web pages. It was, however, pointed out that the membership fee should be thought of more as a gift to a charity to allow it to conduct its work rather than as a fee for services rendered. This point, it was agreed, should be publicised and some felt the fee was too low, especially if this concept of gifting was involved.

8.81 Newsletter & Web Site

KL was congratulated on her first issue which had been well received. KL reported that a meeting report proforma had been designed and sent out and had already produced results. JM reported the web was continuing and he was trying to (slowly) iron out inconsistencies.

8.82 Colour Group Awards

- a) The application form was being updated in preparation for the next Call. **JM, JDM**
- b) It was agreed to order ten more Newton medals. **LM, JM**

8.83 Reports of Recent Group Meetings

It was reported that the Liverpool meeting had been most interesting: a report had appeared in a recent Newsletter.

The pupil meeting at City had been very heavily subscribed and was well received.

8.84 Charity and SORP Matters

- a) JM reported that he had not yet sent induction material to the new directors/trustees. He hoped to do this soon after making an induction pack. **JM**

- b) JM showed two magazine articles: one concerned willful trustees and the other highlighted points from the 2006 Companies Act that might affect charities like the Group. Both had come from the magazine *Governance* which is aimed at charity trustees, and would be circulated. **JM**
- c) LM reported he had sent a reply to RO making the points very much as they had been discussed in a previous Committee meeting.

8.85 Teaching Fellows

JM reported that both Fellows had completed the schedule and made plans of their lectures: these would be circulated for comment. The Fellows would appear at the December meeting. **JM**

8.86 Schedule of Committee Meetings

The schedule of projected meetings for the next year had changed and is set out below. The meeting that was to be held in November has been moved to December.

The meeting closed at 13.15 hrs.

THE COLOUR GROUP (GREAT BRITAIN)

Minutes of the 375th Meeting of the Committee held on Wednesday 3 December 2008

at 11.00 hrs in room C244, City University, London

Present: Lindsay MacDonald (Chair), Valerie Bonnardel, Ralph Jacobson (as observer), Kate Lay, John Mellerio, Jack D Moreland, Neil Parkinson, Marisa Rodriguez-Carmona, Elza Tancheva-Burdge

8.87 Apologies for Absence

Alison Gilchrist, Andrew Hanson, Hilary Dalke

8.88 Minutes of the last meeting

The minutes of the 374th meeting held on 8 October 2008 had been circulated: the Chairman signed them as a correct record.

8.89 Matters Arising from the Minutes not already on the agenda

There were none.

8.90 Report of the EGM at Bradford, 05 November 2008

The minutes had been circulated and the Chairman welcomed VB and KL who had been elected Treasurer and Newsletter Editor. It was noted that the items concerning management of Group monies, of continuing with the Awards scheme and the appointment of Teaching Fellows were agreed *nem con*.

8.91 Programme for 2008-9

- a) **Wednesday 3 December 2008:** *Teaching in Colour* was to take place that afternoon and organisation was complete. **meeting coordinator: KL**
- b) **Wednesday 7 January 2009:** the *Annual Vision Meeting* at the Institute of Ophthalmology, Bath Street, and including the *Palmer Lecture* for 2008 by Ken Knoblauch from Bron, France. Andrew Stockman was organising and matters were well advanced. JM was the Committee contact.
meeting coordinator: AS
- c) **Thursday 5 February 2009: Turner Medal Lecture and Presentation** This is to be at the RCA and **John Gage** will accept the medal. It will be 17.30 for 18.00 hrs. There is to be an

exhibition in the library display area of important material held by the Colour Reference Library. It was agreed to ask John Gage to arrive at 17.00 when he would be met by LM. The possibility of entertaining him to dinner after the lecture was being considered but no decision was taken. **meeting coordinator: NP**

- d) **Wednesday 4 March 2009: Applied Colour Science: a Showcase of Work at Leeds.** AG reported that a theatre in the Colour Science building had been booked and the plan was for two lectures each from the Schools of Colour Science and of Design. The meeting would start at 14.00 hrs. **meeting coordinator: AG**
 - e) **Wednesday 8 April 2009:** the initial interest from Thames and Hudson had not been continued probably due to cut backs (credit crunch?). LM reported that Sarah Moorhouse, a ceramicist, had volunteered to make a presentation and the idea of attracting other ceramicists or stained glass workers was discussed. VB and ET-B were to explore their contacts in these areas: there might be an input from Westminster University, Harrow campus
meeting coordinator: ET-B
 - f) **May 2009: AGM** - this was to be the usual business meeting and LM would present his *Retiring Chairman's Address* afterwards in which he suggested he cover developments in the Colour Group's activities rather than just describe his research. **meeting coordinator: LM**
 - g) **June meeting** There had been no further news from HD about a possible meeting at Kingston on colour and design. **meeting coordinator: HD**
 - h) **Summer Visit** There was no further news of a visit in June or July 2009 possibly to a silk mill near Winchester. **meeting coordinator: JM**
- #### 8.92 Finances
- a) Monthly income/expenditure accounts were presented by VB and revealed that the expected deficit of about 2 k£ would probably occur when the final December figures were in as there had been one or two large "one-off" expenditures this year and it had been agreed to pay the Teaching Fellows one payment during financial 2008.

- b) Splitting the money holding at Lloyd's Bank by opening a new account at the HSBC had still not occurred as HSBC had been remarkably inefficient in losing some of the documentation.
- c) JM reported that as requested at the last meeting a financial advisor had been selected (Charlwood Leigh of Leatherhead: <http://www.whenigrowrich.co.uk/>) and there had been a meeting. The advisor wanted to see the Group's considered and detailed Reserves and Investment Policy but that in the Annual Report was too vague to be useful. Consequently, a new considered policy would be required such as that in a document JM had prepared for consideration later in the meeting.
- d) VB had the completion of the various mandates in hand and the process was nearing completion.

8.93 Membership

- a) AG had sent a message to say that there were no outstanding membership matters at present that needed consideration.
- b) LM strongly urged the sub-group that was to define the advantages of membership to consider matters and report in time for circulating any report before the AGM. **AG, AH, JM**
- c) The Participating Societies Review (**AG, AH**), Patron Membership Publicity (**JM**) and the Membership Drive (**LM**) were not considered.

8.94 Newsletter & Web Site

A Newsletter had just been issued. There were no other matters to report.

8.95 Colour Group Awards

- a) The application form was still to be updated in time for the Palmer Awards of 2009. **JM, JDM**
- b) Ten new Newton medals had arrived and their custody was entrusted to the Chairman but VB was asked to check on insurance cover. **VB**
- c) The next Turner medal would be required in February; LM was to organise the engraving. **LM**

8.96 Reports of Recent Group Meetings

JDM pointed out that the attendance by Committee members at the Bradford meeting had not been numerous. This meant that the

extent of experienced advice for the presenters was limited. He urged members to be more diligent with their diary planning and attendance at future meetings, especially for the award presentation meetings. It was suggested that there might be a problem with meetings outside London as travel facilities were radially organised from the capital.

8.97 Charity and SORP Matters

- a) JM had circulated the current risk table and asked members to be prepared to review it at the next Committee meeting as is required by the Charity Commissioners. **All members**
- b) JM reported that four members (V Barbur, R Fletcher, D Osorio & A Wilkins) had contacted him concerning an email from Roy Osborne. This email contained allegations similar to those in the earlier correspondence that RO had sent the Committee, but these Group members had been concerned at RO's charges and seemed to think they were true. LM had prepared a response and the Committee discussed this and suggested a few minor modifications. After much discussion, members were in agreement that it was right to make a vigorous response and after amendment LM would pass it to JM to distribute to those Group members who had contacted him.

8.98 Teaching Fellows

JM reported that both Fellows had started work although the proposed schedules that had previously been circulated were no longer very accurate as to dates, etc. Their forward planning was to be discussed later in the day after the afternoon meeting where the Fellows were to deliver their lecture/demonstrations. JM was asked to ensure better compliance with setting out planned dates, schools to be visited, etc. **JM**

8.99 Reserves and Investment Policy

The meeting was drawn to a close before *Committee Paper 01 Financial and Investment Policy* could be considered. This meant that there would be no policy agreed by Committee to be put to membership for consideration and ultimate guidance of the independent financial advisor until after the next Committee meeting in February. The

delay was unfortunate and JM was asked to try to achieve discussion of the paper and proposed policy by email. **JM**

8.100 Programme for 2009/10

This was not considered.

8.101 AOB

JM reported that he had contacted Margaret Halstead's executor who had responded positively to the suggestion that any books and similar material on colour might eventually be offered to the Colour reference Library.

The meeting closed at 13.40 h

THE COLOUR GROUP (GREAT BRITAIN)

Minutes of the 376th Meeting of the Committee held on Thursday 5 February 2009

at 14.00 hrs in the library seminar room Royal College of Art, London

Present: Lindsay MacDonald (Chair), Valerie Bonnardel, Alison Gilchrist, Andrew Hanson, John Mellerio, Neil Parkinson, Mike Pointer, Elza Tancheva-Burdge

9.01 Apologies for Absence

Hilary Dalke, Kate Lay, Jack Morland, Marisa Rodriguez-Carmona

9.02 Minutes of the last meeting

The minutes of the 375th meeting held on 3 December 2008 had been circulated: the Chairman signed them as a correct record.

9.03 Matters Arising from the Minutes not already on the agenda

It was questioned whether the stock of medals would be insured if held at a private residence but nobody had a clear answer. The Treasurer and Chairman were asked to investigate this to confirm that they would be covered either by the residential contents insurance or by an insurance taken out by the Group. **VB, LM**

9.04 Programme for 2008-9

- a) **Thursday 5 February 2009: Turner medal presentation and lecture** that evening: NP reported the arrangements had been made. There were to be seven attending the Turner dinner at a local restaurant.
meeting coordinator: NP
- b) **Wednesday 4 March 2009: Design and Colour: current research and future directions.** This was to be a joint meeting with the Society of Dyers and Colourists, Leeds Student Section, to be held in the Colour Science Lecture Theatre at the University of Leeds. AG reported speakers were booked and a provisional programme was ready. As AG could not attend this meeting it was suggested that AH should act as chairman.
meeting coordinator: AG
- c) **Wednesday 8 April 2009: Surface Colouration in Ceramics, Metal and Glass**

The meeting should be at City University and ETB reported that speakers had been booked, titles more or less confirmed and a provisional programme was ready. She hoped to arrange some exhibits to illustrate the content of the speakers' talks. JM was to confirm bookings for the venue at City in view of the absence of MR-C. **meeting coordinator: ETB**

- d) **Wednesday 13 May 2009: AGM and Retiring Chairman's Address** JM was to check room bookings. Notice for the AGM had been given but names for nomination for the three new Committee members to replace those standing down (JDM, NP, MP) would be required as would nominations for the posts of secretary, treasurer, membership secretary and Newsletter editor. A call for nominations must be circulated to members nine weeks before the AGM (i.e. 11 March, Article 37) who then have two weeks from receipt of the notice, or by 1st April at the latest, to forward names to the secretary. It was suggested that as the post of Awards Coordinator had not yet formally been established (i.e. the Articles had not yet been revised awaiting the situation of CIO to be clarified by HMG) that JDM be co-opted to the Committee in this role (should he be willing). It was agreed that LM should circulate the current Committee membership situation to the Committee by email prior to sending out an official notice as CG members might appreciate guidance as to where vacancies exist.
meeting coordinator: LM
- e) **Wednesday 24 June 2009: Integration of Design and Science: Light, Materials and Colour and Environment** This meeting is booked for a London venue, and might be all day with a block of tickets reserved for Colour Group members so registration would be required. **meeting coordinator: HD**
- f) **July 2009: Summer Visit.** Sophie Wuerger had suggested a visit to the Tate at Liverpool as they had an especially colour-relevant exhibition. A special tour or a "conducted visit" of this might be arranged and VB was to liaise with SW about this. **Committee contact for this meeting: VB**

9.05 Programme for 2009/10

- a) No work had been done on this but LM had received two or three suggestions. Members

were asked to consider this topic so a programme could be put together for discussion at the May Committee meeting.

Consideration by ALL MEMBERS

9.06 Finances

- a) VB had been investigating changing the accountant and after discussion of costs, proximity to the Treasurer and so on, it was agreed to change to:
**Reza Hooda ACA CTA, Partner
Walji & Co (UK) LLP
Prospect House, 50 Leigh Road, Eastleigh, Hants.
SO50 9DT VB**
- b) VB had circulated the monthly budget sheet for the whole year of 2008 and the sheet for January 2009. Discussion centred on the final year expenses and income and the deficit shown of £3262 should also include the £1000 due to, but not claimed by, Ron Douglass in the summer for his role as a teaching fellow. VB undertook to contact A Stockman for the cheques and details of expenses for the January Vision Meeting. **VB**
- c) An extended discussion of Committee Papers 01, 02 and 03 concerning forging a financial policy for the Group produced a re-worded resolution which JM was asked to circulate to Committee members for comment and agreement in the hope that it could be taken to the financial advisers before the month's end. This policy is shown in **APPENDIX 1. JM**
- d) A discussion followed the case for clarification of the rules for Trustees expenses by LM. It was eventually agreed that the defining policy must be that no trustee should be out of pocket as a result of conducting Colour Group business. LM undertook to set out details of suitable guidelines which could be circulated before the next Committee for agreement there.

9.07 Membership

a) *Membership renewals:*

Renewal invitations were sent out by email and post in December 2008 to 117 ordinary members and 14 patron members. To date renewals have been received from

- 52 ordinary members
- 5 patron members

Membership resignations:

- Dr Alexa Ruppertsberg, University of

Bradford (leaving field)

- Prof James Bowmaker, Institute of Ophthalmology (retiring)
- Kodak (Patron member – no reason given)

New members:

The following applications for new membership have been received since the last meeting:

- Dr Caterina Ripamonti, UCL / Institute of Ophthalmology
 - Prof A Logvinenko, Glasgow Caledonian University
 - Mr Ivan Marin-Franch, University of Manchester
 - Ms June McLeod, *Colours of the Soul*
- b) AG had circulated a paper detailing the current state of Participating Societies. She explain that six wished to continue links with the CG but that most had not responded to her requests and presumably the addresses were wrong or they were defunct and will thus be removed from the list. One or two additions were suggested and the list was to be finalised by AG by May.
- c) LM had responded to AG's list of membership conditions with a paper on what might be done to emphasise the advantages of membership and, at the same time, to improve the financial health of the Group. These proposals were received enthusiastically and after discussion the following points were agreed for implementation as shown:
- 1) Membership fee to be increased to £20 from January 2010
 - 2) Patron membership fee to be increased to £100 from January 2010
 - 3) Life Membership to be increased from January 2011, but the increase was not agreed and is to be reviewed
 - 4) VB and AG to investigate the costs and practicality of introduction of a Direct Debit scheme for membership subscriptions from January 2010
 - 5) VB and AG to investigate the introduction of Gift Aid for membership from January 2010
 - 6) VB, AG and JM to consider introducing an online method for joining the Group and paying subscriptions
 - 7) It was agreed to introduce a Student membership fee at a reduced rate but

- only when Direct Debit had been introduced - no level for the fee was suggested
- 8) Setting up of a membership only section of the web pages was considered and rejected for the time being.

9.08 Newsletter & Web Site

- a) A Newsletter had just been issued. There were no other matters to report.

9.09 Colour Group Awards

- a) The next Palmer award application date was at the end of the month.

9.10 Charity and SORP Matters

- a) JM had circulated the current risk table but this was not considered.

9.11 Teaching Fellows

- a) JM reported that both Fellows were due to start school lectures this month but he had no details to report.

9.12 AOB

- a) LM reported the AIC 2013 Congress Joint CG and SDC Committee had met and specific jobs had been allocated to various members. The SDC were to provide administrative support. VB had set up a loan budget to help the SDC to provide a certain amount of start-up funds (logo prize, accommodation deposit and so on) that would be required to initiate progression towards the Congress. LM pointed out that it would be necessary to agree with SDC the split of money input for this fund which should reflect division of risk and of any surplus (or loss) that results from the Congress. A logo competition had been launched and the Congress would have the title *Bringing Colour to Life*.

The meeting closed at 17.10 hrs to welcome Dr John Gage for the Turner Medal presentation.

APPENDIX 1

FINANCIAL POLICY FOR THE COLOUR GROUP

1. The Committee recommends the following:
2. The Group should seek to maintain a financial reserve of £80,000 which would not be expected to be used: it should be invested to maximise any return but at a risk level judged suitable for a charity reserve: any return would be classified as income and shown appropriately in the accounts
3. The remaining funds should be:
 - a) split into a float of some £5,000 or so to be kept as cash at bank in a current account
 - b) and the remaining part be placed in short term investments judged suitable for charities and be accessible for those expenses that necessarily occur every few months or on an annual basis
6. The sums allocated to the Awards should be reviewed and agreed annually before the Awards are publicised
7. The funding for continuation of the Teaching Fellowships should be reviewed annually.

THE COLOUR GROUP (GREAT BRITAIN)

Minutes of the 377th Meeting of the Committee held on Wednesday 8 April 2009

at 11.00 hrs in room C244, City University, London

Present: Lindsay MacDonald (Chair), Valerie Bonnardel, Andrew Hanson, John Mellerio, Jack Moreland, Mike Pointer, Elza Tancheva-Burdge

9.13 Apologies for Absence

Hilary Dalke, Alison Gilchrist, Kate Lay, Neil Parkinson, Marisa Rodriguez-Carmona,

9.14 Minutes of the last meeting

The minutes of the 376th meeting held on 5 February 2009 had been circulated: the Chairman signed them as a correct record.

9.15 Matters Arising from the Minutes not already on the agenda

- a) The situation relating to insurance of the stock of medals and the Chairman's badge of office was discussed. It was resolved:

The Chairman to get a new valuation of his badge of office and of the medal stock and inform VB **LM**

Keep the existing public and trustee liability policy "as is" and take out a new, separate, policy to cover the new valuation of the badge of office and the medals. **VB**

9.16 Programme for 2008-9

- a) **Wednesday 8 April 2009: *Surface Colouration in Ceramics, Metal and Glass***
The meeting was in hand for that afternoon.
meeting coordinator: ETB
- b) **Wednesday 13 May 2009: *AGM and Retiring Chairman's Address***
The Oliver Thompson theatre had been booked at City. JDM was to be made an Honorary member at the AGM and agreed to present some illustrated reflections on his life and times as a vision scientist. This would be followed by the retiring Chairman's Address entitled *The Future of Colour*. The business of the AGM had already been notified to members in outline but a full agenda and other papers would be circulated in due time before the meeting by email. **(Action: JM, AG)**
meeting coordinator: LM

- c) **Wednesday 24 June 2009: *Integration of Design and Science: Light, Materials and Colour and Environment*** This all day meeting was to be hosted by the Design Research Centre (DRC), DesignPlus at Kingston University, London and the Colour Group, and take place at RIBA, 66, Portland Place, London, W1B 1AD. Registration would be required. More details were to be requested from HD and VB was to contact her and request a budget as there were some financial implications of such a large meeting in such a prestigious venue in the centre of London.

(Action, HD, VB) meeting coordinator: HD

- d) **July 2009: Summer Visit.** Sophie Wuerger had suggested a visit to the Tate at Liverpool as they had an especially colour-relevant exhibition. A special tour or a "conducted visit" of this might be arranged and VB was to liaise with SW about this. A date in early July was felt might be best. Possibly Ben Craven might lecture there too and there could be a membership drive. **Committee contact for this meeting: VB**

9.17 Finances

- a) VB presented the February/March budgets which seemed on track.
- b) JM reported the financial advisers were reviewing the investment/reserve policy and had some queries with which he would deal before arranging a meeting. Various short term actions for our assets were discussed which might be taken until financial advice had been received but no definitive action was agreed except that VB might see if up to 80k£ could be placed somewhere for, say, six months to get a better return than the 0.1% currently being received. **VB**
- c) JM was asked to re-cast and circulate the guidelines for Committee member expenses following the draft document produced by LM, previously circulated. **JM**

9.18 Membership

- a) Because AG was absent, there was nothing to report.
- b) VB said she would consult AG about the possibility of making Direct Debit payment for annual subscriptions. **VB, AG**

9.19 Newsletter & Web Site

- a) There were no matters to report except to note that eventually the agreed *Trustees' Report for the Year Ended 31 December 2008* would need to be published in a Newsletter after the AGM.

KL

9.20 Report of recent Meetings

- a) The February Turner Medal meeting and presentation to John Gage had been well received at the RCA.
- b) Only LM from the Committee attended the Leeds meeting and he expressed his frustrations that he was alone there and that few Group members were present. Discussion followed and the conclusion was that although out of London meetings were deemed to be a “good thing” for fulfilling the Group's aims, attendance of London based members would be sparse.

9.21 Palmer Awards 2009

- a) After JDM presented the results of the review process and the spreadsheet with the scores for the ten applicants, it was agreed that £3000 should be allocated to the awards with four going to postgraduates (Challa, Moorhouse, Nemes & Wei) and two to postdocs (Fu & Ling) to the value of £500 each. This meant that support would be offered to six members from five institutions and across three meetings.
- b) JDM was thanked for all the work he had put in on organising the awards.
- c) LM was to write to all the successful candidates enclosing the cheques. **LM**
- d) JDM thought the paperwork had become too extensive and cumbersome. He was to be joined by MP to examine and refine this. **JDM, MP**
- e) Further details for the record are placed in Appendix 1

9.22 Charity and SORP Matters

- a) JM had circulated a revised risk table and the risk categories and levels were discussed and agreed. Several lines of suggested action were already being implemented.
- b) JM reported that no nominations for officers or Committee members had been received as specified by the Articles. Consequently, the

Committee would make nominations and a list of these would be published with the reminder notice and other papers for the AGM. Three new ordinary members were required and the names suggested were Vien Cheung, Sara Moorhouse and Janet Best. **AG, JM**

- c) The draft *Report of the Trustees for the Year Ending 31 December 2008* from the auditors for the Companies House annual return was presented and some errors detected. These were to be corrected by JM and VB and the auditors requested to amend the report before submission to the Committee (as Directors) for agreement and forwarding to Companies House. **VB, JM**
- d) JM presented a draft of the secretary's report for the year ended 31 December 2008. Some errors were corrected. MP pointed out that in future probably only the Trustees Report need to be presented at the AGM but for that in 2009 there would be two reports. **JM**

9.23 Teaching Fellows

- a) JM reported that both Fellows had delivered most of their proposed programme and well over 1000 school pupils had benefited from their talks. He would chase up the Fellows for the latest details of their work. **JM**

9.24 Programme for 2009/2010

- a) There was no time to discuss this, but the Chairman asked all members to urgently consider possible topics for meetings. **ALL MEMBERS**
- b) VB said she would investigate the possibility of a meeting in Paris. **VB**

9.25 AIC Matters

- a) LM reported the AIC 2013 Congress Joint CG and SDC Committee was to meet again at the end of the month to consider the venue of the meeting.
- b) For the logo competition 72 entries had been received and the winner had been chosen by a panel of judges, and was to be announced on 24 April at the SDC annual meeting.
- c) JM reported that he had sent an annual report to the AIC.
- d) The matter of requiring a UK representative for the AIC executive arose and it was agreed to nominate LM for this. JM was to write putting forward this nomination. **JM**

9.26 AOB

- a) LM offered congratulations to Marisa and to Caterina Ripamonti on their recent deliveries. It was agreed to send MotherCare vouchers to the value of £30 to MR-C (for twins) and £20 to KR. **JM**

The meeting closed at 13.30 hrs.

APPENDIX 1 2009

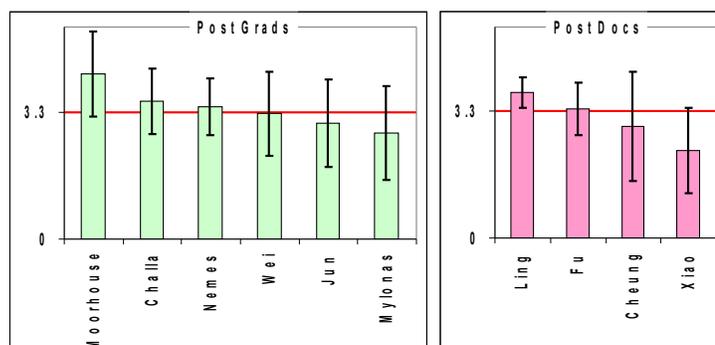
PALMER AWARDS

Review Panels Members

Dr Valerie Bonnardel
Prof L MacDonald
Prof J Mellerio
Prof J D Moreland
Carinna Parraman
Dr M Pointer
Prof A Stockman

Scoring Thresholds

The bar graphs show the mean scores and the thresholds for both PG's and PD's set to 3.3 to yield six awards for the agreed expenditure of £3000.



Candidate Details

CANDIDATE	STATUS	AWARD	AFFILIATION
Naveen K Challa	PG	£500	University of Bradford
Vien Cheung	Post Doc	none	University of Leeds
Chenyang Fu	Post Doc	£500	University of Liverpool
Johee Jun	PG	none	University of Leeds
Yazhu Ling	Post Doc	£500	Newcastle University
Sara Moorhouse	PG	£500	University of Wales Institute
Dimitris Mylonas	PG	none	London College Communication
Vanda Nemes	PG	£500	University of Bradford
Shuo-Ting Wei	PG	£500	University of Leeds
Kaida Xiao	Post Doc	none	University of Liverpool

THE COLOUR GROUP (GREAT BRITAIN) b)

V1

Minutes of the 378th Meeting of the Committee held on Wednesday 13 May 2009

at 11.00 hrs in room C244, City University, London

Present: Lindsay MacDonald (Chair), Valerie Bonnardel, Andrew Hanson, John Mellerio, Jack Moreland, Neil Parkinson, Mike Pointer, Elza Tancheva-Burdge

9.27 Apologies for Absence

Hilary Dalke, Alison Gilchrist, Kate Lay, Marisa Rodriguez-Carmona,

9.28 Minutes of the last meeting

The minutes of the 377th meeting held on 8 April 2009 had been circulated: the Chairman signed them as a correct record.

9.29 Matters Arising from the Minutes not already on the agenda

- a) The new Chairman was to get a valuation of his badge of office and of the medal stock and inform VB AH
- b) The situation on insurance policies required clarification and VB was to be asked to speak to this VB
- c) LM reported six letters and cheques had been sent to the Palmer Award winners and also four letters of condolence to the losers.
- d) JDM and MP confirmed their intention to review the wording of the specifications for the CG Awards and the relevant calling notices. It was also agreed that it would be “a good thing” to include the awardee presentation meeting at a fixed calendar point, e.g. November, each year. JDM, MP
- e) Congratulations were passed to AH on the arrival, thirteen days previously, of his daughter and it was agreed a MotherCare voucher should be sent JM

9.30 Programme for 2008-9

- a) **Wednesday 13 May 2009: AGM**, JDM Reminiscences and Retiring Chairman's Address
Arrangements for this were in place together with those for a Granville tea. meeting coordinator: LM

Wednesday 24 June 2009: Integration of Design and Science: Light, Materials and Colour and Environment This all-day meeting was to be hosted by the Design Research Centre (DRC), DesignPlus at Kingston University, London and the Colour Group, and take place at RIBA, 66, Portland Place, London, W1B 1AD. Registration would be £30 for CG members and £90 for non-members. It was assumed preparations were in hand but no budget had been received. VB was to contact HD and request a budget as there were some financial implications of such a large meeting in such a prestigious venue in the centre of London. Action, HD, VBmeeting coordinator: HD

July 2009: Summer Visit: Liverpool Tate.

Details had not emerged and VB was asked to chase Sophie Wuerger. A date in early July was felt might be best for a visit and a Teaching Fellow (Ben Craven) might be asked to contribute, Committee contact for this meeting: VB

Dana Centre. The approach from the Programme developer at this centre was felt to be interesting and although too late for any meeting or other arrangements for this year's programme, it was agreed that contact should be followed up: AH was asked to do this. AH

9.31 Finances

- a) VB presented the April budget which seemed satisfactory.
- b) VB was asked to ensure that the separate budget heading for organising the AIC International Congress in 2013 was capped at 5k£ and to inform Mike Pointer on the progress of this account. VB
- c) JM was asked to set up a meeting for himself, AH and VB with the financial advisor to take matters further and to seek clarification of the opinion so far received. JM
- d) VB was asked to transfer some of the 80k£ or so held in Lloyds and HSBC accounts to accounts that, although locked for 6 or more months, would pay higher interest rates than currently received. VB
- e) JM was to write to the solicitor and executor of the Halstead estate thanking them for their assistance. The possible uses for the bequest were discussed but no firm conclusion were

reached. Some bolstering of the Granville tea was thought necessary to comply with the terms of the bequest but an attractive proposition was that of holding an all day event to honour Margaret Halstead's memory, rather along the lines of the Weale meeting in Cambridge. This item was to be brought to the next meeting. AH, JM

9.32 Membership

- a) Because AG was absent she sent a report:
Membership renewals
Renewal reminders were sent out by post in April 2008 to 46 ordinary members and 5 patron members. To date renewals have been received from 87 (of 121) ordinary members and 9 (of 14) patron members
The following members have resigned their membership:
Ms Claire Bergin (hopes to rejoin in the future)
New members
The following applications for new membership have been received since the last report:
Dr Vanda Nerves, postgrad researcher in Dept of Optometry, Bradford University (proposed Marina Bloj, seconded AG)
Ms Helen Lindon, artist and associate lecturer, University of the Arts London (proposed LM, seconded AG)
Ms Helen Glanville, postgrad research in History of Art, Cambridge University (proposed AG, seconded MP)
Dr Frances Geesin, London College of Fashion (proposed AG, seconded ETB).
New Patron member
NJO Technology Ltd, representative Ms Annie Rawlinson (Director)-- Based in Kendal, Cumbria; manufacturer of LED lighting products. Promotional leaflets received and sent to JM for circulation; for more information see www.njoleds.co.uk.
- b) The possibility of using gift aid for subscriptions so as to gain tax benefits was discussed: because the subs could be seen as buying benefits, gift aid could not be legitimately applied. It was therefore agreed to abandon this idea and continue with raising the fee from next January. This would have to be coupled with introducing Direct Debits

for the subs which could be easily done, gratis. It was agreed to bring this in from next January - VB was asked to set up a Direct Debit scheme. VB, AG

- c) The situation re-Patron Membership was considered and it was agreed that VB should help AG set up BACS payment facilities when offering renewal to Patrons next year.
VB, AG
- d) LM asked JM to coordinate the report on advantages of membership for the next meeting. VB, AG, JM

9.33 Newsletter & Web Site

- a) The latest issue of the Newsletter had just been published and the next issue was to be in June or July and would carry a three page extract from the Trustees Report for the year Ended 31st December 2008. The full report would be published on the web pages. KL
- b) The web pages were slowly developing an archive of Committee minutes. To this it was agreed to add some version of the original Colour Group Journal which in the 60's and 70's was a reviewed journal. JM, MP
- c) It was also hoped soon to publish online and in print a version of John Gage's Turner medal address once LM had sorted out illustrations. It was suggested all medal speakers might write up their contribution for publication by the Group. LM

9.34 Report of recent Meetings

- a) The April meeting on colour surfaces had gone down well and a report was in the recent Newsletter.

9.35 Charity and SORP Matters

- a) Arrangements for the AGM were in place and nominations made.
- b) The secretary's report for the last year had been circulated to members for acceptance at the AGM.
- c) The Report of the Trustees for the Year Ending 31 December 2008 was agreed and signed and VB was to organise the final version for submission by the Examiner of Accounts to Companies House and for eventual publication on the web pages. VB, JM

9.36 Teaching Fellows

- a) JM presented a report on the Fellows progress: they had delivered their talks to 16 schools and 1350 pupils. Positive feedback had been received. It was agreed to publish this report on the web pages. It was further agreed to recommend to the AGM that the Teaching Fellow scheme be extended for a further year. It was further agreed to seek a widening of the Fellows work to other societies, events, etc. AH, JM

9.37 Programme for 2009/2010

- a) **October 2009** After discussion it was agreed that MP might try to set up a meeting on the work and role of the CIE in colour related matters in the light of current CIE proposals: at City University. MP
- b) **November 2009** This would be the Palmer Award presentations meeting at City University. The meeting coordinators, though technically not on the Committee, were to be: JDM, MP
- c) **December 2009** This would be an exhibition at some suitable London venue for a few days and on the relevant Wednesday (probably) one or more of the artists would speak about their work. AH
- d) **January 2010** Vision Meeting at Institute of Ophthalmology. JM to check with Andrew Stockman if this is OK and to seek a list of possible Palmer lecturers. JM, AS
- e) **February 2010** Newton Medal meeting at the IoP (?). Agreed that the medalist be Janos Schanda. MP and LM would sound Schanda out about dates, etc. Date could be March instead. LM, MP
- f) **March 2010** No proposals for this date. ?????
- g) **April 2010** This would be a good date for a Halstead Tribute meeting at City University perhaps on colour rendering. The new Chairman would liaise with MP, JDM and others about a programme. AH, JDM, MP
- h) **May 2010** AGM and external speaker: suggestion was Peter Vukusic of Exeter University. AH
- i) **June 2010** Possible meeting in Paris at the Gobelins factory site concerning colour and fabrics, tapestries, fashion, etc. Could

involve the SDC and its French equivalent. VB to investigate. VB

- j) **July 2010** Possible Summer Visit to Newton's birth place and other local sites. LM

9.38 AIC Matters

- a) Planning for the Congress was continuing and Newcastle/Gateshead had been agreed as the venue, using the magnificent Sage building
- b) A winning logo had been chosen and was being fine tuned so it could be used in many different ways.
- c) The nomination of LM as UK representative for the AIC executive had been agreed by the AIC.

9.39 AOB

- a) LM thanked the retiring members of the Committee for their support and hard work which probably totalled 15 years or more.

The meeting closed at 13.42 hrs.